

## Terms of Reference

### Conducting a Gendered Political Economy Analysis for a Violence Against Women and children Prevention Project in Somalia

Type of Contract:	Independent Consultancy (Individual or Firm)
Department:	MEAL
Language:	English
Closing Date:	29 <sup>th</sup> February
Estimated Start Date:	20th March 2024
Location:	Mogadishu and Galkacyo, Somalia

#### 1. BACKGROUND

CISP – Comitato Internazionale per lo Sviluppo dei Popoli (International Committee for the Development of Peoples) is a rights-based international NGO established in 1983 in Rome. CISP implements humanitarian, rehabilitation, and development projects through cooperation with public and private local actors in over 30 countries globally.

Since 1983 CISP has been working in Somalia to carry out projects in areas of emergency and development by supporting local authorities to provide quality, equitable, transparent, and accountable services in various sectors. Currently CISP Somalia has various field offices, including a coordination office in Mogadishu and implements projects in the sectors of Education, Protection, Culture, Health and Nutrition.

In particular, CISP is implementing an FCDO funded project titled "Empowered Communities, Including Boys and Girls, to Fight Against Violence Against Women and Children in and Around Schools". The aim of the project is to contribute to the reduction of violence against women, boys and girls through creation of safer schools and communities by transforming harmful social norms into positive social norms that uphold the dignity, safety and equity for women, boys and girls and their families in Banadir and Galmudug regions of Somalia. The program is going to be implemented in three districts, 2 in Banadir, namely Waberi and Wadajir, and 1 in Galmudug, namely Galkacyo. A total of 9 schools are targeted with this project: 4 schools in Banadir and 5 schools in Galkacyo.

CISP, under the FCDO-funded project is conducting a gender political and economic analysis to examine how gender and other social inequalities shape people's access to power and resources – and how gendered inequalities and power relations then impact on violence against women, girls and boys and on its prevention in Mogadishu and Galkacyo.

#### 2. OVERALL OBJECTIVE OF THE CONSULTANCY

The aim of this assignment is to undertake a Gendered Political Economy Analysis (GPEA) for FCDO funded project "Empowered Communities, Including Boys and Girls, to Fight Against Violence Against Women and Children in and Around Schools" to inform the project on: a) the political, economic,

societal and community level drivers of VAW and VAC, b) the levers for preventing VAW and VAC, and c) recommendations to eliminate drivers of VAW and VAC.

The specific objectives are as follows:

- 2.1. Conduct a context analysis to describe the context with regard to VAW and VAC; identify key political, economic and social factors that influence VAW and VAC and the political context related to VAW and VAC prevention.
- 2.2. Deepen the project's problem analysis and theory of change vis a vis the context analysis to identify and validate the key drivers of VAW and VAC and root causes of a failure of policymakers to give sufficient priority to VAW and VAC prevention.
- 2.3. Conduct a stakeholder and power analysis and opportunities and threats analysis to examine factors and actors that affect progress on preventing VAW and VAC.
- 2.4. Provide recommendations to inform the project's advocacy goals and approaches by conducting the mandatory participatory workshop.
- 2.5. Offer recommendations to contribute to the National Advocacy Plan.

### 3. METHODOLOGY

- 3.1. The ToR requires the assessment and analysis to be conducted in a participatory manner as much as possible, in close collaboration with CISP and the 2 local partners (SWDC and WISE). The methodology is expected to include:
  - a) desk review,
  - b) qualitative data collection (key informant interviews)- only conducted when it is necessary – if the information received from the desk review is not enough. This step can take place before or after the participatory workshop.
  - c) participatory multi-stakeholder workshop.
- 3.2. The consultant will be responsible for developing an analysis framework leveraging the guidance provided by CISP and leveraging existing best practice in the sector.
- 3.3. CISP will be responsible for providing guidance throughout the assignment to ensure alignment with CISP's priorities and approaches. The consultant/firm will keep the organisation up to date throughout the assignment deliveries and agree on changes to the methodology where appropriate.
- 3.4. The consultant/firm will be provided with all the standard tools to facilitate the desk review, conduct the participatory workshops and conduct KIIs (if necessary). The consultant/firm is required to contextualize the tools to the local context. The consultant firm will also be provided with a GPEA template report.

### 4. ANTICIPATED ACTIVITIES

- 4.1 Develop a detailed inception report with a work plan, outlining the methodology and timeframe for each milestone. This includes but is not limited to:
  - 4.1.1 Work Plan and Schedule of Activities.
  - 4.1.2 Detailed description of how to collect, analyze, triangulate and summarize findings, including proposed facilitation approach for the participatory workshop and proposed sampling approach for any qualitative data collection.
  - 4.1.3 Detailed quality assurance, safeguarding and risk management protocols. This should include explaining how stakeholders will be primed for the activity to ensure quality data is obtained, bias is reduced, and staff and participants remain safe, both during the exercise and during subsequent programming thereafter.

- 4.2 Participate in regular meetings with CISP on the study plan/methodology/timeframe, discussing results and findings and agreed recommendations and follow-up actions.
- 4.3 Conduct a desk review to inform the GPEA. A draft desk review will be shared and revised based on feedback from CISP and Consortium members.
- 4.4 Conduct KIIs if necessary. It can take place before or after the participatory workshop.
- 4.5 Facilitate 2 workshops with key stakeholders, 1 in Banadir and the other in Galmudug, as per the workshop standard guidelines.
- 4.6 Produce workshop reports summarizing key discussions and outcomes.
- 4.7 Compile a comprehensive first draft of the GPEA report and revise the report based on feedback from CISP and the two local partners.
- 4.8 Timely submission of the final report package in English to CISP, including: Final GPEA Report in English, as per outline provided by CISP. And all workshop materials, coding framework and raw data/transcripts (if KIIs are conducted).
  - 4.8.1 In the GPEA, to be captured all the key drivers and root causes of the problem which includes both the key societal and/or community level drivers of violence against women, girls and boys and the reasons why policymakers are not giving sufficient priority to this issue.
  - 4.8.2 There should be clear recommendations on what needs to change in order to prevent violence against women, girls and boys including what changes policymakers need to make plus the potential barriers to these changes.
  - 4.8.3 There should also be a clear mention of what goals the national advocacy strategy should contain and how these support the specific outcomes the intervention is seeking, that is, what specific changes and action should be sought through advocacy.
  - 4.8.4 The GPEA report should also contain who are the main stakeholders whom your advocacy needs to target along with potential allies and opponents. There should be an initial sense of what advocacy approaches and tactics are likely to be most effective to secure the changes.

## 5. DELIVERABLES

5.1 The consultant will submit the following deliverables:

Deliverable	Estimated Number of Days (Total: 19)
Draft Inception Plan	0.5
Final Inception Plan	0.5
Draft GPEA Document Desk Review	5
Final GPEA Document Desk Review (10 pages maximum, excluding annexes)	1
Conduct Qualitative Data Collection (KIIs) – if necessary	2
Preparation and Delivery of Workshop	2
Workshop Summary Report, including all workshop materials	2 (1 day in Mogadishu and 1 Galkacyo)

Draft GPEA Report	4
Final GPEA Report with all required annexes after feedback from CISP and partners. (20 pages maximum excluding annexes).	2

5.2 All deliverables shall be produced in English and should be simple in expression (jargon free) and accessible to a wide audience. The consultant will submit an electronic version of the final report and all annexes by the agreed deadline. The final reports and annexes will be fully formatted and copy edited with all tables and graphics required included. Annexes are expected to include all tools and raw data/transcripts.

5.3 All materials and deliverables developed for this consultancy will be the intellectual property of CISP.

## 6. TIME FRAME

The consultant is expected to start as soon as possible following the completion of recruitment, with an anticipated start date from March 2024. The contract duration is projected for 19 days, over two months.

## 7. REPORTING LINE

7.1 The consultant shall work under the supervision of MEAL Coordinator.

7.2 Members of the Consortium will have an advisory role in reviewing all deliverables.

7.3 The consultant(s) and the relevant CISP team will meet as per agreed timings at various stages of the project.

## 8. SKILLS AND EXPERIENCE

Required experience of the applicant (individual or institution) include:

- Master's degree or equivalent in a specialization related to VAW and VAC, gender studies, development studies, law and political studies, or social sciences.
- A proven track record and experience in leading GPEA or similar assignments.
- Previous experience conducting studies in Somalia, with experience in Banadir and Galmudug regions preferred.
- Experience in qualitative and participatory data collection methods and participatory workshop facilitation.

Required competencies of the consultant are:

- Excellent knowledge of VAW and VAC prevention strategies, including advocacy approaches and VAW and VAC prevention among young people.
- Good knowledge and proven experience in research design, implementation and data analysis, including participatory and child-friendly approaches.
- Excellent English and Somali language.
- Report writing skills
- High level of inter-personal and cross-cultural skills.
- Excellent planning, organization and time management skills.

## 9. HOW TO APPLY

Interested applicants are requested to submit:

- Proposal (both technical and financial) including current CV(s). The financial proposal should include all personnel, and travel costs to Mogadishu and Galkacyo.
- Sample of work that is relevant to the consultancy, completed within the last 3 years (to be treated as confidential and only used for the purposes of quality assurance).
- Two references, including one from your last client/employer.

## 10. APPLICATION PROCEDURE

- Please submit your application electronically to [hr.somalia@cisp-ngo.org](mailto:hr.somalia@cisp-ngo.org).
- The closing date applications is 28<sup>th</sup> February 2024.
- Only the shortlisted candidate will be invited for the next step of the procurement.

## 11. CONFIDENTIALITY OF INFORMATION

- 11.1 All documents and data collected will be treated as confidential and used solely to facilitate analysis.
- 11.2 Where necessary, the respondents will not be quoted in the reports without their permission.
- 11.3 All those contracted by CISP must agree to sign and abide by all relevant CISP policies including the Child Protection Policy and Code of Conduct as well as property rights policies.