



## Job Vacancy

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| <b>Title:</b>             | School Renovations Supervisor   |
| <b>Sector:</b>            | Education   |
| <b>Location:</b>          | Mogadishu with frequent travel to other field locations in Galmudug and Galgaduud |
| <b>Duration:</b>          | 6 months  |
| <b>Closing Date:</b>      | 15/07/2014  |
| <b>Start of Contract:</b> | 25/07/2014  |

### BACKGROUND ON CISP SOMALIA EDUCATION PROGRAMS

Comitato Internazionale Per Lo Sviluppo Dei Popoli – CISP (International Committee for the Development of Peoples) is a development organization established in Rome in 1983, to engage against the impact of poverty and denied rights worldwide. In Somalia, CISP has put in place mechanisms to support local communities and authorities to provide quality pre-primary, primary, non formal and vocational education. In both remote rural areas and urban centers, CISP is working to promote equitable access to education, to reduce drop outs (for both boys and girls) and to improve learning outcomes for all.

CISP is implementing a three year education program in Somalia dedicated to improving equitable access to education and improving learning for all. The program's purpose is to enrol more girls and boys in school, inspire them to stay in school, and make sure they graduate school with the knowledge that enables them to break the cycle of poverty. The program is dedicated to improving quality of education and to ensuring sustainability. The program works with communities, parents, teachers, girls and boys alike to promote equitable access to education and to improve learning outcomes at schools and other training facilities.

#### Job Purpose

The School Renovations Supervisor will oversee and supervise school renovations and constructions and ensure technically sound and quality works meeting international standards.

#### Key Responsibilities

- **Construction Management/Supervision:** Manage the technical and engineering components related to the projects, including the management of contractors.
- **Quality Control:** Ensure all construction work is carried out according to the laid out details and specifications; ensure materials are of standard good quality and construction technology used is of acceptable and agreed standards.
- **Administrative Coordination:** In coordination with CISP officers, work with government and local authorities, leaders, individuals and groups to implement the renovation/construction of the schools.
- **Site Visits + Reporting:** Conduct regular monitoring visits to project sites and write up site visit notes for each visit.

- **Payment Certification:** In accordance with the contractors' contract terms, conduct site visits site prior to the disbursement of any funds to confirm that work has been done as per contract. Collect invoices from contractors and forward with supporting documents to the CISP (Admin/Finance unit) for payment.
  - **Technical Coordination:** Supervise projects in coordination with government or local technical personnel and provide regular reporting regarding the status of projects.
  - **Design:** Prepare architectural and structural drawings as well as create bills of quantities, material specifications lists, and other technical documentation relating to renovation/construction projects for CISP Somalia, where applicable.
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#### **REQUIRED QUALIFICATION AND COMPETENCIES:**

- Degree in architecture or engineering from a recognized university
- Experienced architect or engineer with expertise in water and sanitation
- Demonstrated experience managing international donor-funded construction/ renovation projects (Education projects preferred)
- Familiarity with international quality standards
- Experience working with communities in a participatory process
- Ability to travel to Mogadishu and throughout Galmudug and Galgaduud
- Familiarity with Somali construction market and logistics and supplies
- Fluency in Somali and English
- Demonstrate passion, creativity and commitment

#### **HOW TO APPLY**

Send motivation letter outlining your skills and experience and updated CV (not exceeding 3 pages) with at least 3 references to the following email address:

[oconnor@cisp-nairobi.org](mailto:oconnor@cisp-nairobi.org). For more information about CISP Somalia, please visit [www.cisp-som.org](http://www.cisp-som.org).

***Women are encouraged to apply***

***Please note that only short-listed candidates will be contacted***

***CISP could consider your CV for other positions***

*CISP is strongly committed to ending Child Abuse, all forms of Sexual Exploitation and Abuse, and to building a work environment that is safe and welcoming for all, where Sexual Harassment does not take place. The desired candidate for any position should share and support this commitment in all aspects of their personal and professional behaviour. Any history implicating that the applicant has a history of Child Abuse, Sexual Exploitation and Abuse, or Sexual Harassment, is a reason for excluding him or her from employment with CISP.*